

## ICF Executive Committee 2016 – 2017

### Meeting Minutes

26 Sep 2016, 6pm

The Rivergate Condo

Present	Apologies
Hermann Ditzig, President	Reeta Nathwani, Assistant Secretary
Jasveer Malaney , President Elect	Tan Hun Boon, Council Member
Anisha Kaul, Immediate Past President	Nawal Bendefa, Council Member
Saba Hasanie, Vice-President	Avni Martin, Council Member
Donald Huse, Treasurer	
Lai Han Sam, Honorary Secretary	
Michael Bertrand, Council Member	
Jose Romero, Council Member	
Joerg Kuehn, Council Member	
Suman Balani, Assistant Treasurer	

Minutes	Action
<p>1. Check In</p> <ul style="list-style-type: none"> <li>• Jas checked in with everyone</li> </ul> <p>2. Update from Jass</p> <ul style="list-style-type: none"> <li>• Welcome to Jose</li> <li>• Review last Minutes                             <ul style="list-style-type: none"> <li>○ Ethical Issue – Close</li> <li>○ ICW 2017                                     <ul style="list-style-type: none"> <li>▪ Call for volunteers via newsletters and website</li> <li>▪ Corporate Memberships – to do some due diligence and give recommendations</li> <li>▪ Member had volunteered to start a CoP for Internal Coaches</li> <li>▪ Jas updated that she is working with Hermann to formulate a suitable approach around internal coaches</li> <li>▪ Hermann spoke to Malaysia, Philippines and Indonesia Chapter Presidents about a Regional Conference</li> </ul> </li> <li>○ Events                                     <ul style="list-style-type: none"> <li>▪ Jose has volunteered to head the Events Subcommittee</li> <li>▪ MMM as Social event on Dec 12<sup>th</sup></li> </ul> </li> <li>○ Retreat – Refer to number 4                                     <ul style="list-style-type: none"> <li>▪ Nomination – Garrett and Anisha has been working on a document to be shared</li> <li>▪ Anisha opened to see if anyone wants to join the nomination team.</li> </ul> </li> </ul> </li> </ul>	<p>All to note</p> <p>Boon to action</p> <p>Hermann to check options.</p> <p>Jas to action</p> <p>Hermann to advise for 2017</p> <p>Jose to plan MMM</p> <p>Anisha to action</p> <p>All to note</p>

<ul style="list-style-type: none"> <li>○ Website <ul style="list-style-type: none"> <li>▪ Ready for launch on 1 Oct, Sam urged the ExCo to review the new website and give feedback on any final changes</li> <li>▪ To check with Axon how the member profiles are handled</li> <li>▪ Not current members cannot sign up for CoP, to check with Axon on how it is handled</li> </ul> </li> <li>○ Social Session <ul style="list-style-type: none"> <li>▪ 31 Oct is the next ExCo meeting, conflict with Halloween, ExCo voted to change it to 24 Oct</li> <li>▪ Social Session for members on 12 Dec</li> </ul> </li> </ul>	<p>Sam to action</p> <p>Sam to action</p> <p>All to note</p>
<b>Decisions</b>	
<p>3. Discussion on Members' Breakfasts/Lunches</p> <ul style="list-style-type: none"> <li>• Data collected out of the 18 breakfasts/lunches sent to ExCo</li> <li>• Main items what members wanted <ul style="list-style-type: none"> <li>○ CoP was the biggest thing, small group events targeted around specific topics, segmented events</li> <li>○ Junior members want information around starting a business and need help credentialing, Saba noted that Global did some business series, others thought we need it more local</li> <li>○ Hermann suggest a quarterly event for the new members around business and credentialing</li> <li>○ Saba cautioned on giving advice on how to build a business</li> <li>○ 421 members at this point, 37 new members this month</li> <li>○ Hermann propose a monthly breakfast for new members with an invitation from President, to orientate them, talent spotting and involve them to replace the monthly new member orientation</li> </ul> </li> </ul>	
<p>4. Finalise Retreat Date</p> <ul style="list-style-type: none"> <li>• 19 November 2016, 8.30am – 1pm</li> <li>• Location to be confirmed</li> <li>• Proposed Agenda <ul style="list-style-type: none"> <li>○ Update on what else need to be done and what help is needed</li> <li>○ Lessons learnt and start preparing for next year</li> <li>○ Smooth handover to the next ExCo</li> <li>○ Propose constitutional changes e.g. term dates, number of ExCo members, Immediate Past President as a voting member, Market Place, change in procedures for the President Elect election</li> <li>○ Who plans on staying</li> <li>○ Debrief from Nicola, Team Coaching</li> </ul> </li> </ul>	<p>Hermann to action</p>

<p>5. Discussion on Food during ExCo Meetings</p> <ul style="list-style-type: none"> <li>• No food would be provided during meetings</li> <li>• Go back to having the ExCo Meetings back to back with Member Events</li> <li>• Leave all the ExCo Meetings &amp; MMM for this term on Monday evenings</li> </ul>	<p>All to note</p>
<p><b>Updates</b></p>	
<p>6. Science of Coaching Conference</p> <ul style="list-style-type: none"> <li>• Hermann attended it, well organized event</li> <li>• Great speakers all around, 3 topics – presence, neuroscience and self-awareness, team coaching</li> <li>• Hermann spoke to Magda, no guarantee there is another Global Conference, wait and see how 2017 goes before deciding if this is an ongoing event</li> </ul>	<p>Hermann to check and provide links to resources</p>
<p>7. MarketPlace</p> <ul style="list-style-type: none"> <li>• Saba to send the presentation to all</li> <li>• MarketPlace was looked after by Saba, Suman and Laurent</li> <li>• A lot of work was done to survey the members</li> <li>• Summary of Survey Monkey <ul style="list-style-type: none"> <li>○ 19 responses, 1 from ICW</li> <li>○ 2 groups : Less than 1 year experience, 8+ years of experience</li> <li>○ All wanted commercial opportunity, coach training programs, coaching support services (conference, training, sharing of information), centralized support services e.g. VA support, shared office spaces, legal advice, business advice</li> <li>○ Most think it is appropriate for ICF to be involved in the commercial side</li> </ul> </li> <li>• Summary of Member Events <ul style="list-style-type: none"> <li>○ Commercialization – polarizing</li> <li>○ Employment opportunities license</li> <li>○ Quality control on the jobs</li> <li>○ How to access the organization</li> <li>○ What about marketing for the Marketplace to the companies</li> <li>○ Established coaches were concerned about their business being eroded</li> <li>○ Need tremendous resources to start and manage by a full time person to ensure quality of support</li> </ul> </li> <li>• Final Recommendation <ul style="list-style-type: none"> <li>○ Will not make sense this year with our current goals on the ExCo’s plate</li> <li>○ Strong money and resources investment was needed</li> </ul> </li> </ul>	<p>Saba to action</p> <p>Saba, Suman to provide resources listing for</p>

<ul style="list-style-type: none"> <li>○ Other concerns is the association with the companies that may give a bad experience, companies are not members so may not be aligned with ICF being a member organization</li> <li>○ Possible conversion to a directory/resource listing instead</li> <li>○ Due diligence has been completed, MarketPlace is not off the table, and ready for the new Exco to revisit</li> <li>○ Laurent is having a conversation with Coaching Go Where to explore another direction</li> </ul>	<p>member for the Website</p> <p>Saba/Suman to share findings</p>
<p>8. C4C</p> <ul style="list-style-type: none"> <li>● NCSS wanted Suman's assistance in writing funding paper</li> <li>● For senior managers, ongoing C4C engagement, 160 coachees</li> <li>● If not purely C4C then could be the early piece of MarketPlace</li> <li>● 1:1 and Group Coaching, exploring different models</li> <li>● Hermann remind the committee to submit for an award which is due end October 2016</li> <li>● Mica has got a new C4C project from Halogen</li> </ul>	<p>Joerg to submit to ICF global</p>

Meeting Adjourned: 7.34pm

Minutes taken by: Lai Han Sam

Meeting Minutes Approved by: Hermann Ditzig and Jasveer Malaney

Seconded by: